

The William R. Gard Memorial Scholarship Application Guidelines

The William R. Gard Memorial Scholarship was established by NAMMM, *the National Association of Music Merchants* to encourage students to pursue education and careers in the music products industry. Named for a former NAMMM Executive Vice President, William R. Gard, the scholarship is now available to NAMMM Member employees who attend college full-time.

Scholarships are awarded in the amount of \$2,000 per academic year and may be renewed for up to three additional years, provided the applicant continues to be employed with a Member firm and maintains an overall 3.0 grade point average. Scholarship renewal is determined following consideration of renewal application and other required materials.

Funds are sent directly to the recipient's college or university. Monies may be used toward the recipient's tuition or mandatory fees and will be disbursed in the fall. The recipient must be enrolled as a full-time student at the time of the disbursement. If the student leaves school, any unused funds must be returned to The NAMMM Foundation Gard Scholarship Fund.

Eligibility

- Employment with a NAMMM member company in good standing
- Must have completed at least 400 hours of employment at the NAMMM member company during the year ending August 31
- Must be enrolled as a full-time college student for the upcoming fall term
- Must submit letters of reference (including one from the NAMMM member employer, grade transcripts, awards and community involvement)

How to Apply

- Complete the online application via [The NAMMM Foundation website](#) by the August 31 deadline
- Complete and upload employer information to be completed by the employer
- Upload official college transcripts

1. Please specify your academic level and year for which you are seeking funds
2. List the college(s) which you have applied and/or have been accepted for the upcoming fall semester.
3. Please list all high(s) and college(s) attended, graduation dates(s) and diploma received.
4. Describe the one interest or activity (in or out of school) which has engaged most of your time and energy within the past three years and to which you have made the strongest commitment. How do you evaluate the results of your involvement in this endeavor?
5. In what organization(s) have you taken part during the past three years? (include community organizations, government, student government, literacy activities, dramatics, musical activities, clubs, service organizations and athletics).
6. Describe any special recognition, honors or prizes received during the past five years.
7. Describe your leisure interests or hobbies, noting any accomplishments in the area of music.
8. Discuss your plans for the next five years, including your choice of career, and how you plan to prepare yourself for that career.
9. Submit an essay of no more than 500 words demonstrating your unique interest in pursuing a career in the music products industry and what you expect from the education that the scholarship will provide.
10. Why do you feel you are qualified to be a recipient of the William R. Gard Memorial Scholarship?

11. Please provide a summary of known education expenses for the educational year for which funds are requested; detail how scholarship funds will be applied toward those education costs.
12. Upload a file that lists your jobs (including summer employment) you have held in the past three years or attach your resume.