



## Music Program Grant: Submitting an Application

### For First-Time GrantSeekers

#### How to Apply


**Complete the eligibility quiz:** Before you can proceed, ensure you complete the brief eligibility quiz.

**Eligibility Quiz:** <https://www.cybergrants.com/NAMM/MusicProgram>

If your organization is eligible to apply, you will be directed to the application log in page.

#### How to Login

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First time user? [Create your password](#)

Please Log In

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Welcome to The NAMM Foundation's Grantmaking Portal. Thank you for your interest in applying for a Music Program Grant. If you are new to the Foundation Grantee Portal, and do not have a login and password, please click on the "Create your password" link above to register. If you have an account, please enter your login credentials below.

E-mail Address:

Password:

Show password

LOG IN

[Forgot your password?](#)

Please note that you must have cookies and JavaScript enabled on your browser in order to successfully log in.

[Need Support?](#)

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**Create your password:** Click "Create your password" on the Login page.

**Complete the Registration Information and IRS Information:** Fill in the required registration details.

## Start a New Application

Once logged in, navigate to the "Start a New Application" section.

## Personal Welcome Page

**Create a New Application:** To create a new application, click the "Start a New Application" link at the bottom of the page. You can save your application and return to it later.

**Navigating the Application:** The application is broken into the following sections:

- Organization Information
- Contact Information
- Grant Request
- Financial
- Proposed Work
- Demographics
- Fiscal Sponsor Documentation
- Supporting Documents

**Monitoring Your Progress:** Each page will have a progress bar to help you monitor your work. The line and text will indicate your current position within the application process.

**Technical Support:** If you have technical questions about your application, use the link located at the bottom of every page to contact the support team.

## For Returning GrantSeekers

### How to Login

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First time user? [Create your password](#)

Please Log In

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Welcome to The NAMM Foundation's Grantmaking Portal. Thank you for your interest in applying for a Music Program Grant. If you are new to the Foundation Grantee Portal, and do not have a login and password, please click on the "Create your password" link above to register. If you have an account, please enter your login credentials below.

E-mail Address:

Password:

[Show password](#)

[LOG IN](#)

[Forgot your password?](#)

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[Need Support?](#)

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**Enter your email and password:** Use your existing credentials to log in.

### Multi-factor Authentication Setup

**Verify Email Address:** You will be prompted to verify your email address when logging into the Online portal.

**Connect Authenticator App:** You will then need to connect your Cybergrants/Apply Online account to a third-party authenticator app, such as Microsoft Authenticator or Google Authenticator, to generate the required MFA Code.

**Scan QR Code:** Scan the QR code using their authenticator app

**Enter One-Time Password:** Using the authenticator app, you will need to acquire the MFA code and input it into Cybergrants as a "One-Time Password," then, submit.

### Personal Welcome Page

**Start a New Application:** Click on the "Start a New Application" link.

**Associated Organization:** The organization you are currently associated with is [ORG NAME]. If you work with multiple organizations, click the link to add a new organization to your account.

**Create a New Application:** To create a new application, click the "Start a New Application" link at the bottom of the page. You can save your applications and return to work on it later.

**Navigating the Application:** The application is broken into the following sections:

- Organization Information
- Contact Information
- Grant Request
- Financial
- Proposed Work
- Demographics
- Fiscal Sponsor Documentation
- Supporting Documents

**Continue or View Applications:** To continue working on an unsubmitted application, click the "Continue" link next to the application's Project Title.

To view an application previously submitted to The NAMM Foundation, click the "View" link next to the appropriate Project Title.

**Monitoring Your Progress:** Each page will have a progress bar to help you monitor your work. The line and text will indicate your current position within the application process.

**Technical Support:** If you have technical questions about your application, use the link located at the bottom of every page to contact the support team or email [info@nammfoundation.org](mailto:info@nammfoundation.org).