



## **MUSIC RESEARCH GRANT APPLICATION**

Welcome to the NAMM Foundation's Global Grantmaking application process.

To prepare your proposal, we recommend reviewing this PDF in its entirety prior to starting the proposal online. You may use this document as a working copy for your narrative, then copy and paste into the portal. To ensure a strong and competitive application, we recommend following all the instructions provided carefully. Proposals must be submitted through the online grant portal.

Questions regarding technical support for the portal or the grantmaking or application process can be directed to: [info@nammfoundation.org](mailto:info@nammfoundation.org).

### **APPLICANT INFORMATION**

**Legal Name:**

**Department:**

**Division:**

**Address:**

**Website:**

**EIN:**

**Principal Investigator (PI):**

**Title of PI:**

**Using a fiscal sponsor?** ( ) Yes ( ) No. If yes, please enter the name of the fiscal sponsor.

### **CONTACT INFORMATION**

**Name of Person to be contacted about this proposal (if different from PI):**

**Title:**

**Address:**

**Email:**

**Phone:**

**Is proprietary/privileged information included in this application?** Yes No

**Does the project involve activities outside the United States or partnership with international collaborators.**

If yes, identify countries

## **GRANT REQUEST INFORMATION SUMMARY**

**Amount Requested:**

**Total Cost of Research Project:**

**Research Topic/Title:**

### **Project Summary (Up to 150 words)**

Please summarize your proposed research study.

### **Project Narrative**

Please provide the following in your narrative:

- Alignment with The NAMM Foundation's priority areas
- Detailed research strategy/design/methodology
- Facilities, equipment, and other resources used for this research
- Dissemination plan

**Timeline:**

**CV of Principal Investigator:**

**Bibliography & References Cited (if applicable):**

### **ATTACHMENTS**

- Budget (income and expense) for the research requesting support, including an itemized list of other institutions (foundations, corporations, government entities) funding this research.
- Most recently completed audited financial statements.
- IRS 501(c)(3) designation letter.
- Most recently filed IRS 990.
- Board of directors list with professional affiliations (if applicable).
- Optional: Supporting Documentation: Upload up to three documents that will help us understand your program better.

### **ADDITIONAL ATTACHMENTS FOR ORGANIZATIONS USING A FISCAL SPONSOR**

- The Memorandum of Understanding (MOU) or the contract between the organization and the fiscal sponsor.
- Attach the following for the fiscal sponsor:
  - Most recently completed audited financial statement.
  - Operating budget for the current fiscal year.
  - Most recently filed IRS 990.
  - IRS 501(c)(3) designation letter.
  - Board of directors list with professional affiliation.

Document names should be short, descriptive and easily identifiable by Foundation staff. Financial statements should include the date as part of the document name (i.e., Statement of Activities 6/30/2024) for easy reference.